

ISZL Music School Regulations

In order for the Music School to effectively serve the ISZL community, we have some regulations to help teachers, students and families to effectively work together. Please read through these carefully, particularly if you are new to the Music School.

1. It is possible to submit an enquiry with the Music School from June onwards for the next academic year. Registration must take place at the beginning of each academic year. Early registration is encouraged.
2. Registering with the ISZL Music School does not guarantee a place within the school. There are a finite number of places, and we will do our best to accommodate the needs of students, teachers and families at all times.
3. All Music School lessons take place at an agreed weekly time, between 15:40 and 20:00, Monday to Friday, on ISZL premises.
4. Lessons lengths, days and teacher are agreed upon registration and can only be changed before the beginning of a new semester.
5. Any family wishing to discontinue or modify lessons for the following semester must inform the Music School before the end of a semester. Failure to do so will result in the family being invoiced for the following semester.
6. Lessons missed by the teacher will be either made-up at a later date or credited to the following semester.
7. If a student becomes ill or injured and cannot play the instrument for several weeks, a doctor's note is required. Lessons will then be credited to the following semester.
8. If a Music School lesson is affected by a mandatory whole-grade Wengen residential, the fee of lesson will be refunded, provided that a minimum of one week's notice is given to the teacher concerned. No other missed lessons will be subject to refund.

Grade 8	Monday 25th November - Friday 29th November
Grade 9	Wednesday 4th March - Friday 6th March
Grade 4	Monday 27th April - Friday 1st May
Grade 7	Monday 11th May - Friday 15th May
Grade 6	Monday 25th May - Friday 29th May

9. PDW is mandatory for all students in Grades 3 - 12. For this reason, every student has one lesson removed from the Semester 1 invoice.
10. In the interests of safety, parents are expected to deliver to, and collect Primary School students from lessons. For older students, please refer to the Child Protection Policy of Middle or High School.
11. Supervision of students waiting for lessons is the responsibility of parents or guardians. During Wetzinger House Library opening hours students in Grade 4 or above are permitted to work or read quietly in the library.
12. Trial lessons are not offered by the Music School.
13. Music School lessons are expected to take place as usual during Parent-Teacher and Student-Led Conferences. The exception to this, is when students are not expected to be in school during the day, and they cannot attend their lesson. In this case, we will rearrange or credit the lesson to the following semester, provided that a minimum of 1 weeks' notice of student absence is given to the Music School.